

AbaF

Board self assessment

The questionnaire is designed to help the Board assess how well it is functioning and to identify areas where the Board as a whole might improve. Read each responsibility carefully and give each a score by placing a tick in the appropriate column. The scoring range is 1 to 4.

How satisfied are you that:

	RATING			
MISSION AND DIRECTION	Very satisfied (1)	Satisfied (2)	Somewhat dissatisfied (3)	Very dissatisfied (4)
1. All Board members are familiar with the current mission statement?				
2. The Board is knowledgeable about the organisation's current activities and services?				
3. The Board fully understands the external environment in which it is operating?				
4. The Mission and Activities are appropriate for the organisation's role in the next few years				
5. The organisation has developed a strategic plan and is planning adequately for the future?				
6. The Board has adopted policies which enhance its effectiveness (e.g. conflict of interest policies, risk management policies etc.)				
7. The Board focuses its attention on long-term significant policy issues rather than short-term administrative matters?				
8. The Board has approved an effective marketing and public relations strategy for the organisation?				
9. Board members talk about the organisation to key people				
10. The Board understands the fundraising strategy for the organisation?				

	RATING			
FINANCES	Very satisfied (1)	Satisfied (2)	Somewhat dissatisfied (3)	Very dissatisfied (4)
11. The organisation has developed a sound financial strategy and good financial controls?				
12. The Board discusses thoroughly the annual budget of the organisation and its implications before approving it?				
13. The board received regular financial reports that are understandable, accurate and timely				
ROLES	Very satisfied (1)	Satisfied (2)	Somewhat dissatisfied (3)	Very dissatisfied (4)
14. The Board currently contains a sufficient range of expertise to make it an effective governing body?				
15. The respective roles of the Board and staff are clearly defined and understood?				
16. A written job description clearly spells out the responsibilities of the chief executive?				
17. The Board supports the chief executive in his/her role?				
18. A climate of trust exists between board and Chief Executive?				
MISSION AND DIRECTION	Very satisfied (1)	Satisfied (2)	Somewhat dissatisfied (3)	Very dissatisfied (4)
19. The Board assesses the performance of the Chief Executive and General Manager in a systematic way?				

MEETINGS	Very satisfied (1)	Satisfied (2)	Somewhat dissatisfied (3)	Very dissatisfied (4)
20. The Board holds effective meetings?				
21. The Board's size and structure is adequate?				
22. There is an adequate level of attendance at board meetings?				
23. The agenda is well prepared?				
24. The Board is clear on the decisions it has to take?				
25. The Chair manages the meetings effectively?				
26. The meetings run to time?				
27. We have a good balance between routine monitoring and more strategic issues?				
28. The atmosphere is constructive?				
29. Everyone contributes to discussion?				
30. The Board adds value to the organisation?				

What issues should occupy the Board's time and attention during the next year or two?

How can the Board's performance be improved?

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